

## **BOLSOVER DISTRICT COUNCIL**

### **Meeting of the Council on 30<sup>th</sup> July 2025**

#### **Establishment of Committees and Proportionality 2025/26**

##### **Report of the Director of Governance and Legal Services & Monitoring Officer**

<b>Classification</b>	This report is Public
<b>Contact Officer</b>	Jim Fieldsend, Director of Governance and Legal Services & Monitoring Officer

#### **PURPOSE/SUMMARY OF REPORT**

To confirm the Council's Political Proportionality and Appointments to Committees and Advisory Groups for the 2025/26 Municipal Year.

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#### **REPORT DETAILS**

##### **1. Background**

- 1.1 In line with the provisions within legislation and the Council's Constitution, the Annual Meeting of Council was required to:
- Appoint at least one Scrutiny Committee and other such committees as the Council considers appropriate to deal with matters which are neither reserved to the Council Meeting nor are Executive Functions;
  - Decide the size and terms of reference for those committees;
  - Decide the allocation of seats to political groups in accordance with the Political Balance rules.
- 1.2 Notification of changes to the political structure of the Council was received by the Monitoring Officer approximately 24 hours prior to the meeting. Given the short timescales the Monitoring Officer sought delegated authority, in consultation with the Group Leaders, to agree the revised political balance and membership to committees in accordance with political balance rules. Council approved delegated authority for this to be undertaken as soon as practicable.

##### **2. Details of Proposal or Information**

- 2.1 Council is asked to note the Monitoring Officer's delegated decisions confirming the political balance and membership of committees agreed in consultation with the Group Leaders.

- 2.2 DD0239 was published on 30th May 2025 and confirmed the Political Balance of the Council and Appointments to Established Committees and advisory groups for the 2025/26 Municipal Year.
- 2.3 A further change to the membership of committees following a request from the Independent Group was published on DD0243 on 6 June 2025.
- 2.4 The terms of reference of all other committees remained as currently set out in the Council's Constitution.
- 2.5 The Committees are subject to the political balance requirements of the Local Government and Housing Act 1989. The Advisory Groups are not subject to the political balance requirements.

### **3. Reasons for Recommendation**

- 3.1 Council approved delegated authority for the Monitoring Officer in consultation with Group Leaders to agree the Political Balance requirements and Memberships of Committees which would best meet the requirements of Section 15 of the Local Government and Housing Act as far as reasonably practicable. Whilst notification of these decisions was published via delegated decisions this report confirms those decisions to Council.

### **4 Alternative Options and Reasons for Rejection**

- 4.1 The Council is required within legislation and by the provisions within its constitution to establish committees at the annual meeting and as this was not possible at the time, Council is now asked to note the decisions therefore no alternatives are suggested.

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## **RECOMMENDATION(S)**

- 1. That Council notes the Political Balance and Membership of Committees for the 2025/26 Municipal Year as detailed in DD0239 and DD0243.
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## **IMPLICATIONS:**

<b><u>Finance and Risk</u></b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
<b>Details:</b> There are no financial or risk implications arising from this report.  On behalf of the Section 151 Officer	
<b><u>Legal (including Data Protection)</u></b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>Details:</b> The Council is required to appoint at least one Scrutiny Committee and other such committees as the Council considers appropriate to deal with matters which are neither reserved to the Council Meeting nor are Executive Functions; decide the size and terms of reference for those committees; and decide the allocation of seats to political groups in accordance with the Political Balance rules.  On behalf of the Solicitor to the Council	
<b><u>Staffing</u></b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
<b>Details:</b> There are no human resource issues implications arising from this report.  On behalf of the Head of Paid Service	
<b><u>Equality and Diversity, and Consultation</u></b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
<b>Details:</b> None.	
<b><u>Environment</u></b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment. <b>Details:</b> There are no environmental implications arising from this report.	

## **DECISION INFORMATION:**

<input checked="" type="checkbox"/> <b>Please indicate which threshold applies:</b>	
<b>Is the decision a Key Decision?</b> A Key Decision is an Executive decision which has a significant impact on two or more wards in the District or which results in income or expenditure to the Council above the following thresholds:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Revenue (a)</b> Results in the Council making Revenue Savings of £75,000 or more or <b>(b)</b> Results in the Council incurring Revenue Expenditure of £75,000 or more.	(a) <input type="checkbox"/> (b) <input type="checkbox"/>
	(a) <input type="checkbox"/> (b) <input type="checkbox"/>

<p><b>Capital (a)</b> Results in the Council making Capital Income of £150,000 or more or <b>(b)</b> Results in the Council incurring Capital Expenditure of £150,000 or more.</p> <p><b>District Wards Significantly Affected:</b>  <i>(to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District)</i>  Please state below which wards are affected or tick <b>All</b> if all wards are affected:</p>	<p><b>All</b> <input type="checkbox"/></p>
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<p><b>Is the decision subject to Call-In?</b>  <i>(Only Key Decisions are subject to Call-In)</i></p> <p>If Yes, is the call-in period to be waived in respect of the decision(s) proposed within this report? <i>(decisions may only be classified as exempt from call-in with the agreement of the Monitoring Officer)</i></p> <p><b>Consultation carried out:</b>  <i>(this is any consultation carried out prior to the report being presented for approval)</i></p> <p> Leader <input type="checkbox"/> Deputy Leader <input checked="" type="checkbox"/> Executive <input type="checkbox"/> SLT <input type="checkbox"/>  Relevant Service Manager <input type="checkbox"/> Members <input type="checkbox"/> Public <input type="checkbox"/>  Other <input type="checkbox"/> </p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
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<p><b>Links to Council Ambition: Customers, Economy, Environment, Housing</b></p>
<p>Customers providing excellent and accessible services.</p>

**DOCUMENT INFORMATION:**

Appendix No	Title
1	DD0239 – Political balance and appointments to committees
2	DD0243 – Appointment to established committees and advisory groups 2025/26 (revised)

<p><b>Background Papers</b></p>
<p><i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive, you must provide copies of the background papers).</i></p>
<p>None.</p>